



BUREAU OF AUTOMOTIVE REPAIR

Advisory Group Meeting

October 20, 2003



MEETING MINUTES

◆ **The meeting was called to order by BAR Chief Patrick Dorais at 9:40 a.m.**

• **Advisory Group members in attendance:**

Dennis DeCota	Gil DeLuna	Lou Anapolsky
Paul Frech	Marty Keller	George Hritz
Jack Molodanof	Rosemary Shahan	Chris Walker
Jennifer Zins	Alice Scott	Randy Ward
Peter Welch		

• **BAR staff in attendance:**

Patrick Dorais	Richard Mundy	Gary Hunter
James Goldstene	Mike Vanderlaan	Allen Wood
Debbie Romani	Jim Allen	

◆ **Welcoming Remarks and Introductions:**

Mr. Dorais welcomed the Advisory Group and public attendees.

Mr. Dorais introduced Rick Fong, BAR Industry Ombudsman, and explained Mr. Fong's role and responsibilities as the BAR Industry Ombudsman.

Mr. Dorais facilitated the introductions of the Advisory Group, BAR staff and public attendees.

◆ **Alternatives to the Notice of Violation (NOV):**

Alternatives to the Notice of Violation were discussed by the Advisory Group members and public attendees. Discussion focused on having some type of written advisory for BAR to give to auto repair dealers to address certain areas of non-compliance with the Automotive Repair Act, and procedures for disclosing such information to the public. The discussion also included possible new titles for the written document, as well as possible disclaimers to discourage frivolous lawsuits.

◆ **Lunch Break – 11:45 p.m. to 1:15 p.m.**

◆ **Alternatives to the NOV (*continued*):**

The discussion of alternatives to the Notice of Violation continued. It was decided to draft a sample document before the next meeting. Specific language and additional suggestions are to be sent to Mr. Dorais by November 3, 2003. BAR will draft a sample document and provide the Advisory Group a copy prior to the next meeting.

◆ **Bay Area Smog Check Updates:**

Mr. Dorais provided a brief update on the implementation of the enhanced Smog Check Program in the San Francisco Bay Area.

◆ **Additional Discussion:**

Open discussion continued on the following subjects:

- Technician Training
- Smog Check Enforcement
- BAR Public Awareness
- Consumer Assistance Program

◆ **Adjournment:**

Mr. Dorais thanked the Advisory Group and public attendees for attending and participating in the meeting. The meeting was adjourned at 4:10 p.m.